



ROBERT W. WOODRUFF SCOUT CAMP SUMMER CAMP - ARRIVAL BY BUS FORM



If your unit is arriving by bus, please be aware that buses and the narrow roads at camp do not mix. All buses must be parked in the main parking lot. Scouts and adults should plan on walking to the campsite. Units arriving by bus should complete the “Bus Arrival Notification” form on the next page of this file.

Do not contact the camp directly. Submit requests/form for buses to Veronica Bramlett at:

- **Email:** woodruff@atlantabsa.org
- **Mail:** Atlanta Area Council, 1800 Circle 75 Parkway -Atlanta, GA 30339
Attn: Woodruff Summer Camp
- **Fax:** 770-956-5980 (prior to May 26th)

Additional Information:

1. Arrival at other than the published check-in times requires advance approval in addition to this notice. Please see Early/Late Arrival form.
2. Upon arrival at camp, wait for instructions before proceeding past the welcome kiosk (this kiosk is on the right before you get to main gate). Camp roads will not accommodate busses.
3. Busses will be unloaded in the camp maintenance area and unit gear will be transferred to your campsite via camp vehicles unloaded/loaded by your unit.
4. Bus parking for the week is available, but it will not be in a paved parking lot.
5. At check-out, unit gear will be transported from your campsite to the camp maintenance area. Buses will be loaded with gear (and people) in maintenance area.
6. **The request must be made via email or letter at least two weeks prior to your scheduled arrival (no phone calls please).**

Bus Arrival Notification Form - Woodruff Summer Camp

Fax to: 770-956-5980 (prior to May 26th)

Unit #: _____ Council: _____

Week#: _____ Arrival Date: _____ Arrival Time: _____

Bus Type: _____

Bus Size / Capacity: _____ # of Additional vehicles: _____

Will the bus be parked at camp all week? _____

Total Youth: _____ Total Adults: _____

Departure Time: Friday Evening: _____ Saturday Morning: _____

Contact Name: _____

(Make sure the person listed is traveling on/with the bus)

Mobile Phone: _____ Email: _____

(Person listed above)

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Scan/Email to: veronica.bramlett@scouting.org

Fax to: 770-956-5980 (prior to May 26th)